

**D4520 Coach**  
**OWNER LIMITED WARRANTY MANUAL**  
**Motor Coach Industries, Inc.**  
**Motor Coach Industries Limited**  
**2021**



## **INTRODUCTION**

Your warranty rights and obligations are set forth as part of the agreement pursuant to which you purchased your MCI D4520 coach(es). The information set forth in this manual has been prepared for you by the Warranty Department of Motor Coach Industries to assist you with any warranty questions or problems that may arise. If there is a conflict between anything contained in your purchase agreement and this manual, the purchase agreement will govern and supersede the conflicting manual provision.

We encourage owners and operators to review this manual carefully. Owners submitting warranty claims to MCI should have a clear knowledge of the coverage and terms and conditions of MCI's Limited Warranty before submitting claims. While we believe that this manual will answer many if not all of your questions, we encourage you to contact the MCI Fleet Support Technical Center at 1-800-241-2947, or your regional Fleet Support Manager, should you have any problems or further questions concerning MCI's Limited Warranty.

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# YOUR ACTION REQUIRED PLEASE

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## WARRANTY REIMBURSEMENT LABOR RATE

MCI requires that you submit your current base rate for mechanical labor (and any changes in such rates that may occur in the future) for MCI's approval before they will be considered for use on your warranty account. You should also submit your parts account number to which credits are to be applied. Please provide documentation to support your requested labor rate. Proof shall consist of pay stubs, payroll statements, direct deposit statements, or any other legal proof of your company's labor cost for that category of employee. While MCI will use reasonable efforts to assure that all information you send us will remain confidential and will not be used in any other manner except for approval of labor reimbursement, to protect the privacy of your employees you should redact names, social security numbers, and other personal information that should not be disclosed, leaving the job titles and base pay rates visible on the form submitted. Once approved by MCI, the rate information will be kept on file and will assist MCI in the expeditious handling of your warranty claims. We request that you send this information, accompanied by the form provided on page 14 of this manual, at your earliest convenience to:

Motor Coach Industries, Inc.  
7001 Universal Coach Drive  
Louisville, KY 40258  
ATTN: Warranty Department  
Fax: 800/360-8886

### Labor Rate is effective from the Date of Approval by MCI

As noted in the full text of MCI's Limited Warranty that follows, MCI will credit your MCI Service Parts account for the labor cost incurred in the removal and replacement of the defective part(s) covered by the Limited Warranty based on (i) the number of hours designated by MCI to be required for such work, multiplied by (ii) 125% of the base rate for mechanical labor prevailing at your garage locale at the time of replacement, such base rate to have been previously approved by MCI.

The term "base rate for mechanic labor" means the average base rate of labor paid to your top mechanics, excluding any fringe benefit and overhead costs.

MCI recommends that you review your labor rates annually, and send documentation of any labor rate changes for MCI approval.

### Example:

Top mechanic's rate:	\$ 30.00
Times 125%:	x 1.25
<b>Warranty reimbursement labor rate:</b>	<b><u>\$ 37.50</u></b>

### Third Party Repairs:

You are solely responsible for paying any third party repair facilities that you may decide to use, and submitting the applicable invoice(s) and any other required documentation to MCI for review and approval. Upon approval, MCI will credit your MCI Service Parts account.

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**Limited Warranty**  
**Applicable to New MCI® D4520 Series Coaches**  
**Manufactured by Motor Coach Industries, Inc. or Motor Coach Industries Limited**  
**Effective with Model Year 2021**

Seller's Limited Warranty applies only to new coaches manufactured and sold by Seller for use in the territorial limits of Canada and the United States, including Hawaii and Alaska, excluding Puerto Rico, Guam and the Virgin Islands. This Limited Warranty is not assignable or otherwise transferable to subsequent owners of the Coach unless MCI receives either a properly completed Sale Notification form (a copy of which is in the Owner Limited Warranty Manual) or other documentation acceptable to MCI.

Seller agrees for the Warranty Term herein specified that, subject to certain exceptions, exclusions, and conditions noted below, Seller will repair or replace any defects in material or workmanship (not design) in the Coach. This Limited Warranty applies only to defects discovered during the Warranty Term set forth in Exhibit A.

Buyer must give Seller written notice of any defect occurring during the Warranty Term to which Buyer claims this Limited Warranty applies within thirty (30) days from the date the defect becomes apparent, specifying the nature of the claimed defect and the date it became apparent.

Seller's obligation under this Limited Warranty is limited to (A) repairing or, at Seller's option, replacing free of charge any parts that, in Seller's reasonable opinion, have failed as a result of a defect in material or workmanship (not design) occurring during the Warranty Term under normal service conditions, provided that Buyer (i) has given Seller timely written notice of the defect; and (ii) upon Seller's request, has returned the defective part(s) to Seller, transportation charges collect; and (B) crediting Buyer for the labor cost incurred in the removal and replacement of any such defective part(s) based on (i) the number of hours designated by Seller to be required for such work, multiplied by (ii) 125% of the base rate for mechanical labor prevailing at Buyer's garage locale at the time of replacement, such base rate to have been previously approved by Seller.

**THIS LIMITED WARRANTY IS FURTHER SUBJECT TO CERTAIN ADDITIONAL TERMS, CONDITIONS, AND EXCLUSIONS THAT ARE ATTACHED HERETO AND HEREBY INCORPORATED BY REFERENCE AS EXHIBIT A.**

Buyer acknowledges that this Limited Warranty does not apply to (A) any parts, components, materials, goods or services furnished or provided after Seller has completed its manufacturing processes with respect to the Coach; or (B) any routine maintenance, repairs, or replacements; or (C) normal wear and tear of the Coach; or (D) any other repairs or replacements that, in Seller's reasonable opinion, are required because the Coach or any accessories, parts, or other equipment comprising the Coach:

- i) has been altered, modified, changed, reworked, or replaced in a manner either not recommended by Seller or that would likely affect serviceability in any respect; or
- (ii) has been subject to abuse, neglect, or damage from an accident, or from intentional acts; or
- (iii) has not been serviced and maintained at reasonable intervals according to Seller's recommendations; or
- (iv) has been operated at speeds in excess of Seller's and/or any component supplier's recommended maximum speed.

Seller reserves the right to audit Buyer's Coach warranty related records, including, but not limited to those regarding claims filed, maintenance records, and parts returned. Seller also reserves the right, in its sole discretion, to suspend its Limited Warranty obligations, including, but not limited to, putting Buyer's warranty account "on hold", and/or suspending or revoking Buyer's access to Seller's CCS system, during any period in which Buyer is not in compliance with its obligations under this Limited Warranty.

**ENFORCEMENT OF THE FOREGOING OBLIGATIONS OF SELLER SHALL BE BUYER'S SOLE AND EXCLUSIVE REMEDY AGAINST SELLER WITH RESPECT TO THE COACH. THIS LIMITED WARRANTY AND SELLER'S OBLIGATIONS HEREUNDER ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL SELLER BE LIABLE FOR ANY OTHER OBLIGATIONS OR LIABILITIES, INCLUDING LIABILITY FOR ANY GENERAL, SPECIAL, DIRECT, INDIRECT, INCIDENTAL, PUNITIVE, ENHANCED, RELIANCE, OR CONSEQUENTIAL DAMAGES OF ANY KIND WHATSOEVER (INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS AND LOSS OF USE) WITH RESPECT TO THE SALE**

**OR USE OF THE COACH. NO PERSON IS AUTHORIZED TO CHANGE OR OTHERWISE MODIFY THIS LIMITED WARRANTY OR ASSUME ANY OTHER LIABILITY ON BEHALF OF SELLER UNLESS SUCH CHANGE, MODIFICATION OR ASSUMPTION IS MADE IN WRITING AND SIGNED BY AN OFFICER OF SELLER.**

**MCI Emission-related Warranty**

(a) General. MCI warrants to Buyer and each subsequent purchaser that the Coach, including all parts of its emission control system, meets two conditions:

- (1) It is designed, built, and equipped so it conforms at the time of sale to Buyer with the requirements of 40 CFR Part 1037.
- (2) It is free from defects in materials and workmanship that cause the Coach to fail to conform to the requirements of 40 CFR Part 1037 during the applicable warranty period.

The above warranty will be referred to as the “MCI Emission Warranty” in this document.

(b) The warranty period of the MCI Emission Warranty is as follows:

- (1) Five (5) years from the date the Coach is first placed into service or 100,000 miles, whichever first occurs; and
- (2) For tires, two (2) years from the date the Coach is first placed into service or 24,000 miles, whichever first occurs.

(c) Components covered. The MCI Emission Warranty covers emission-related components that are included in the certified emission controls. The MCI Emission Warranty covers the Coach’s tires. The MCI Emission Warranty does not cover components whose failure would not increase the Coach’s emissions of any regulated pollutant, nor does it cover tire tread wear.

(d) Warranty Exclusions. The MCI Emission Warranty does not cover any failures resulting from any improper maintenance or use, as described in *40 CFR §1068.115*.

## EXHIBIT A

WARRANTY TERM: twenty-four (24) months from the warranty start date, unlimited mileage

WARRANTY START DATE: Date of delivery of the new Coach to Buyer.

### ADDITIONAL EXCLUSIONS/LIMITATIONS OF SELLER'S LIMITED WARRANTY

3 <sup>rd</sup> party vehicle telemetry system	Covered only by system supplier
Antennae	Not covered for breakage
Air Bellows	2 years or 200,000 miles (321,868 km) (whichever comes first)
Batteries	One year with requirement of photograph of battery serial number.
Belts	6 months or 50,000 miles (80,467 km) (whichever comes first)
Brake Rotors & Pads	Not covered as a primary failure
Brushless Main Evaporator Motor	54 months or 500,000 miles (804,670 km) (whichever comes first)
Coach Conversion	Parts, components, and services by third party not covered
Paint	Coverage subject to MCI prior approval; Pictures and quote may be required
Decals	Covers only decals furnished and applied by MCI. Coverage is subject to MCI's prior written approval based on photographic evidence of claimed defect and repair quotation to be submitted by Buyer.
Emission Controls and Emission System-related Parts	Covered by Seller's Limited Warranty as and only to the extent they are required to be covered by a vehicle manufacturer pursuant to the laws pertaining to the warranties applicable to emissions controls or emission system-related parts in effect at the date of manufacture, including the MCI Emission Warranty.
Engine	Covered only by engine manufacturer
Engine Aftertreatment	Covered only by engine manufacturer (see also Emission Controls and Emission System-related Parts above)
Engine Accessories	2 years or 200,000 miles (321,869 km) (whichever comes first); covers alternator, starter, transmission oil cooler, engine isolator, crank pulley, diesel exhaust fluid (DEF) tank and heated lines, power steering pump and exhaust pipe bellows.
Exterior Mirrors	Covered for loss of function only, not breakage
Goods and/or Services Supplied by Buyer	Not covered
King Pins	Bushings and seals not covered
Incandescent Light Bulbs	Not covered
Pinion Seals	1 year or 50,000 miles (80,467 km) (whichever comes first)
Radius Rod Bushings	1 year or 50,000 miles (80,467 km) (whichever comes first)
Refrigerant	Not covered as primary failure
Passenger Seats	Mechanical and fabric manufacturing defects covered. Fabric wear is excluded; pictures and quote are needed before approval.
Shocks & Bushings	1 year or 50,000 miles (80,467 km) (whichever comes first)
Sway Bar Links	1 year or 50,000 miles (80,467 km) (whichever comes first)
Tires	Covered only by tire manufacturer, except for the MCI Emission warranty.

Towing/Roadside Service Calls*	6 months or 50,000 miles (80,467 km) (whichever comes first), reimbursement limited to \$750.00/per occurrence and subject to additional conditions explained below
Transmission	Covered only by transmission manufacturer
Wheel Alignment	Covered only during the first 25,000 miles (40,234 km); thereafter not covered as a primary failure, i.e., covered only if alignment is necessary due to another covered warranty repair.
Wheel Bearings & Seals	To first brake reline or 50,000 miles (80,467 km) (whichever comes first)
Wheel Studs	Not covered
Windows/ Sash Assembly	Not covered for breakage due to stone chips or other road hazards. Any coverage is subject to Seller's prior written approval based on part return and/or photographic evidence of claimed defect, as requested by Seller. Buyer must also provide date code (located at bottom of window frame assembly, visible when opened or removed), window location (roadside or curbside of vehicle) and window position on Coach.
Wiper Blades	Not covered

**\*Towing/Roadside Service Calls.** The towing/roadside service call must have been necessary due to a failure covered by the MCI Limited Warranty, and Buyer must have used good faith efforts to return the Coach to service without using a towing service before requesting that the Coach be towed. The costs of any towing/roadside repairs, and road service calls are not included within the scope of the Limited Warranty unless the failure requiring the roadside service/towing is covered by the Limited Warranty.

Please consult the manufacturer of the engine, transmission, or other component not covered by MCI's Limited Warranty for any towing/roadside reimbursement such manufacturer may provide.

## **EXAMPLES OF ITEMS NOT COVERED BY THE MCI LIMITED WARRANTY**

- Engine
- Transmission
- Tires
- Parts or equipment that failed as the result of normal wear and tear, or damage due to accident, standard maintenance, or service adjustment.
- Road Service Calls and/or Towing charges (beyond 50,000 miles or 6 months and/or above \$750.00 per occurrence). Any assistance initiated by MCI (roadside or otherwise) does not constitute MCI's approval of, or agreement to pay, such charges.
- Down time, rental of automobiles or other equipment, lodging, telephone, telegraph messages or other intangibles
- Lost profits or revenues
- Overtime, premium labor, or labor hours in excess of Standard Repair Time ("SRT"). SRT must be used where applicable or labor breakdown must be provided to properly process the request for warranty credits.
- Failures due to improper installation or careless or negligent workmanship
- Service items or routine maintenance items including, but not limited to: oil, oil filters, fuel filter, air filter, transmission fluid, anti-freeze, Freon, hoses, light bulbs, wiper blades, tune-ups, fuel, windshields, brake and clutch linings, exterior mirror glass, wheel studs, and king pin bushings.
- Shop supplies (shop rags, drill bits, solvents and other miscellaneous items)

- Tools purchased to repair or replace parts
- Failures resulting from or due to the lack of required preventive maintenance, improper repair procedures, or otherwise not complying with MCI Maintenance manuals and service bulletins.
- Claims filed more than 30 days after the date such defect becomes apparent.

## ENGINE AND TRANSMISSION

The engine and transmission are warranted directly and solely by their respective manufacturers and **not** by MCI. Since MCI does not warrant the engine or transmission, the preferred and suggested method for you to obtain engine or transmission service under any such manufacturer's warranty is to request assistance from your local authorized engine or transmission dealer, as applicable.

If requested by the Buyer, MCI will as a courtesy reasonably assist the Buyer in obtaining warranty service and/or reimbursement from the applicable engine or transmission manufacturer or supplier. In such event, the Buyer must comply with MCI's reasonable requests relating to the filing of a warranty claim and return of defective parts.

In no event will MCI's assistance to the Buyer be deemed or construed as creating any obligations on MCI's part, whether under warranty or otherwise, with respect to the engine or transmission included as part of the Coach sold by MCI.

In some instances a Buyer may have purchased an extended warranty offered by the manufacturer of the engine, transmission, or other component. In such instances, Buyer shall report such warranty claims directly to the component manufacturer that offered the extended warranty. In no event will MCI have any liability for any warranties offered, directly or indirectly, by any component manufacturer or supplier, regardless of whether MCI assisted the Buyer in purchasing any such extended warranty from the component manufacturer or supplier.

## SALES NOTIFICATION

Please contact the MCI Warranty Department if the Coach is sold or no longer being operated. MCI will require a Sales Notification Form to be completed in order to transfer the Coach from/to your company records. A copy of the Sales Notification Form is included at the back of this manual.



# CONTACTING MCI FOR ASSISTANCE OR REPORTING A FAILURE

When assistance is required concerning a warranty claim or problem, please contact the MCI Fleet Support Technical Center:

Motor Coach Industries, Inc.  
7001 Universal Coach Drive  
Louisville, KY 40258  
ATTN: Warranty Department  
TEL: 1-800-241-2947  
FAX: 1-800-360-8886

## Information Required to Report a Failure

- Operator or Buyer's name
- Coach VIN Number (last five digits)
- Customer Number
- Mileage at Failure
- MCI Causal Part Number – (required or claim may be denied) – If problems locating part#, please contact MCI Tech line at above phone number
- Detailed Description of Failure (Complaint, Cause, and Correction Needed)
- Date Failed
- MCI Part Numbers (if parts required)
- Contact Person, Address, Phone and Fax Numbers, E-mail (if applicable)
- MCI invoice number or Order number
- If third party was used, a copy of the sublet invoice is required

Once a failure has been reported, a warranty claim must be filed within 30 days of the failure and should be processed through our Customer Care System (CCS), located at our web site: <http://fleetsupportiw.mcicoach.com/iwarranty/signon>. A user id and password are required prior to entering or viewing claims. If you do not already have a CCS warranty account, call MCI Fleet Support Technical Center at 1-800-241-2947 and request to be transferred to the Warranty Department, who will set you up with a CCS Warranty Account. Warranty claims can also be phoned or faxed to the contact numbers listed above. All claims submitted beyond 30 days of the failure date will be denied.

Once a warranty claim is filed via the CCS, or reported to an MCI Fleet Support Technical Center Representative, you will be given an MCI claim number. IT IS VERY IMPORTANT THAT YOU RECORD AND RETAIN THIS CLAIM NUMBER AS IT IS THE SOLE TRACKING NUMBER USED BY MCI IN ADMINISTERING YOUR WARRANTY CLAIM.

## PERFORMING REPAIRS

As noted above, MCI's sole obligation under this Limited Warranty is limited to (A) repairing or, at MCI's option, replacing free of charge any parts that, in MCI's reasonable opinion, have failed as a result of a defect in material or workmanship (not design) occurring during the Warranty Term under normal service conditions, provided that Buyer has given MCI timely written notice of the defect and, upon MCI's request, Buyer has returned the defective part(s) to MCI, transportation charges collect; and (B) crediting Buyer for the labor cost incurred in the removal and replacement of any such defective part(s) based on (i) the number of hours designated by MCI to be required for such work, multiplied by (ii) 125% of the base rate for mechanical labor prevailing at Buyer's garage locale at the time of replacement, such base rate to have been previously approved by MCI.

# WARRANTY REPLACEMENT PARTS

Replacement part requests for covered warranty claims should be directed to the MCI Customer Care System (CCS) located on our web site at <http://fleetsupportiw.mcicoach.com/iwarranty/signon> (which provides information on returning parts) or to the MCI Warranty Hotline. Subject to the terms and conditions of MCI's Limited Warranty, MCI will provide a replacement part for a covered warranty claim at "no charge" to Buyer, provided that the Buyer returns the defective part to MCI's Warranty Department within forty-five (45) days from the date of MCI's request. The claim will require the information listed on the "Reporting a Failure" page. Once the proper information is provided and the claim has been submitted, it will go into a pending status for MCI to review. Should Buyer not return the defective part(s) within such time, MCI will deny the warranty claim and invoice the Buyer for the price of the replacement part(s), plus freight, and, in its discretion, may put the Buyer's warranty account "on hold." "On hold" means that as long as the Buyer's warranty account shows a balance due MCI, warranty parts need not be shipped until they are first paid for by the Buyer. Reimbursement for parts purchased from NFI.Parts will be issued to the Buyer provided that Buyer complies with the parts return policy with respect to those parts and the returned part otherwise qualifies for warranty coverage. If a part is returned to MCI and: (i) is found not to be defective; or (ii) the Buyer's warranty claim with respect to the returned part is not otherwise in accordance with the terms and conditions of MCI's Limited Warranty; or (iii) the part was damaged during shipping, MCI will return the part to Buyer and invoice Buyer for any parts that MCI provided at no charge to Buyer, plus freight, and the claim will be denied.

Materials being returned to MCI must be well packaged in a sturdy shipping container to prevent possible damage in shipment. All returned parts, including, but not limited to, radiators, alternators, transmission oil coolers, cylinder, and pumps, must be completely drained of all fluids. Failure to return parts free of fluids will result in your account being assessed the actual costs incurred by MCI to clean up any such fluid spill, subject to a minimum charge of \$25.00.

All returned parts must be identified by the MCI claim number assigned by the Warranty Department or via CCS. All returns are to be accompanied with RGA paperwork.

Shipping charges will be paid by MCI when returning a defective part covered by MCI's Limited Warranty. Parts are to be shipped freight collect only by MCI approved carriers\*.

Parts being returned under warranty should be sent to:

## **U.S. Owned Vehicles**

Motor Coach Industries, Inc.  
7001 Universal Coach Drive  
Dock 14  
Louisville, KY 40258  
ATTN: Warranty Department

## **In the United States:**

a) **Shipments up to 150 lbs:** UPS Ground; Contact UPS and indicate UPS account # **6E8350** for return of parts to MCI.  
b) **Shipments over 150 lbs:** Call MCI at 1-800-241-2947  
Billing must read:  
Third Party Freight Charges Bill To:  
MCI  
c/o Northern Continental Logistics  
130 E. Main ST.  
New Albany, IN 47150  
**ATTN: MCI ACCOUNT REPRESENTATIVE**

**Canadian Owned Vehicles**

Motor Coach Ind. Returns  
1149 Martin Grove Road  
Etobicoke, ON M9W 4W7

**In Canada:**

a) **Shipments up to 70 lbs:** Purolator; Contact Purolator (1-888-744-7123) and indicate Purolator account# 5221492 for return of parts to MCI.

b) **Shipments over 70 lbs:** Call MCI at 1-800-241-2947

Billing must read:

Third Party Freight Charges Bill To:

Motor Coach Industries, Inc.

c/o Northern Continental Logistics

130 E. Main ST

New Albany, IN 47150

**ATTN: MCI ACCOUNT REPRESENTATIVE**

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**\*Note: For further shipping instructions or assistance, please contact:  
MCI Traffic Department at 1-800-241-2947**

# WARRANTY CLAIMS

Warranty claim forms may be completed on our website at <http://fleetsupportiw.mcicoach.com/iwarranty/signon> (click on Customer Care System) or may be found on page 17 of this warranty manual. Additional forms will be provided to Buyer by the Warranty Department upon request. When submitting a paper warranty claim form, the original should be copied and retained by Buyer. The copy should be mailed or faxed to the Warranty Department.

Motor Coach Industries, Inc.  
7001 Universal Coach Drive  
Louisville, KY 40258  
ATTN: Warranty Department  
TEL: 1-800-241-2947  
FAX: 1-800-360-8886

The warranty claim should set forth the following information:

- Customer Care System, (CCS) Account Number
- Operator's or Buyer's Company Name and Address
- Coach VIN Number (last five digits of the Vehicle Identification Number only)
- Operator's Fleet Number
- Mileage at Failure
- MCI invoice number or MCI order number
- Date of Warranty Claim
- Date of Failure
- CCS Claim Number
- Concise Description of the Failure (Cause, Complaint, and Corrective Action)
  - Complaint – What was original complaint and/or driver write-up
  - Cause – What is the alleged reason for failure and the name and title of the person MCI may contact for further information.
  - Corrective Action – Outline of procedures completed to repair the coach
- Material and Parts information
  - Reference quantities
  - MCI part numbers
  - Description of parts used for repairs
  - Cost of any parts purchased for repairs
- Labor hours for the removal and replacement of parts. Labor credit will be issued after reviewing and approving the labor claimed on the warranty claim form. The labor rate will be that as previously approved by MCI.
- Work performed by outside contractors. A copy of the sublet invoice and work order is to accompany the warranty claim.

# **PRODUCT IMPROVEMENT AND SERVICE INFORMATION**

From time to time MCI releases Product Improvement and Service Information Bulletins. Copies of the bulletins will be available on MCI's website at [www.mcicoach.com](http://www.mcicoach.com). Click on Fleet Support, reference Library, and Service Bulletins on the left side. To assist us in keeping our customer records current, please forward any change of address to MCI Fleet Support Technical Center, 7001 Universal Coach Drive, Louisville, KY 40258 or fax to 1-800-360-8886. Product Improvement Bulletins will advise Buyers of new improvements made to MCI coaches. Should Buyer wish to make such improvements to its coach(es), the bulletins set forth the part numbers and descriptions necessary to make the changes. Service Information Bulletins advise Buyers of repair or maintenance information relating to servicing their coaches. Buyers will be financially responsible for parts and labor when work is performed with respect to Product Improvement Bulletins and Service Information Bulletins, unless otherwise specifically set forth in such bulletins.

## **SCHEDULED MAINTENANCE**

Proper maintenance is important to the safe and reliable operation of all MCI coaches and necessary to maintain coverage under MCI's Limited Warranty. The service procedures recommended and described in the MCI Maintenance Manual are effective methods for performing service operations.

## **FIELD CHANGE PROGRAM (FCP)**

In the event that a Field Change Program (FCP) is required, affected Buyers will be notified by letter and Service Bulletin. Following receipt of the letter and bulletin, please follow the instructions provided in those documents. Every 30 days until closure of the FCP, those Buyers will be notified via fax or email of applicable FCPs that have not been completed per MCI's records. Standard Repair times used in FCPs are pre-determined by MCI Engineering and are subject to warranty terms and guidelines. You may also obtain a copy of instructions for FCPs on CCS. Once logged in, click on Field Change Program on the left side of the screen, enter the last 5 digits of your VIN in the box and click on the "GO" button. A list will appear of all open FCP's required for the coach. Clicking on the description of an FCP will bring up a printable copy of the FCP instructions.

**\*\* Please be sure to notify MCI's Warranty Department of your email address & fax number in order to receive notices \*\***



# MCI LABOR RATE APPLICATION

CUSTOMER CONTACT INFORMATION	
<b>COMPANY NAME:</b> _____	
<b>CONTACT NAME:</b> _____ <b>TITLE:</b> _____ (PLEASE PRINT)                      FIRST                      LAST                      (PLEASE PRINT)	
<b>COMPANY ADDRESS:</b> _____	
<b>CITY:</b> _____	<b>STATE:</b> _____ <b>ZIP:</b> _____
<b>MCI CUSTOMER ACCOUNT#</b> (REQUIRED)	<b>PHONE #:</b> ( )
<b>FAX NUMBER:</b>	<b>ALTERNATE PHONE #:</b> ( )
<b>EMAIL ADDRESS:</b>	<b>MCI FLEET SUPPORT MANAGER:</b>
<b>ALTERNATE EMAIL ADDRESS:</b>	<input type="checkbox"/> YES! REQUEST ACCESS TO (CCS) CUSTOMER CARE SYSTEM
REQUEST FOR LABOR RATE INCREASE	
PLEASE SUPPLY THE CURRENT BASE RATE PAID TO TOP MECHANIC FOR WARRANTY REPAIRS, EXCLUDING ANY FRINGE BENEFITS AND OVER HEAD COST. MULTIPLY BY 125% USING THE EXAMPLE BELOW TO CALCULATE YOUR WARRANTY REIMBURSEMENT RATE:  <div style="text-align: center;"> <p><b>Example: Top mechanic's rate: \$30.00</b></p> <p><b>Times 125%: x 1.25</b></p> <p><b>Warranty labor rate: \$37.50</b></p> </div>	
<b>CURRENT BASE RATE: \$</b> _____	<b>WARRANTY RATE: \$</b> _____
<b>CURRENCY TYPE:</b> <input type="checkbox"/> U.S. <input type="checkbox"/> CANADIAN	<b>REQUEST DATE</b> ___ / ___ / ___
<b>COMMENTS:</b>  _____	
<b>FULL NAME:</b> _____ <b>TITLE:</b> _____ (PLEASE PRINT)                      FIRST                      LAST                      (PLEASE PRINT)	
<b>AUTHORIZED SIGNATURE:</b> _____	<b>DATE:</b> ___ / ___ / ___
<b>MCI WARRANTY APPROVAL:</b> _____	<b>DATE:</b> ___ / ___ / ___
<i>PLEASE NOTE: WARRANTY REIMBURSEMENT WILL NOT BE PROCESSED WITHOUT COMPLETED FORM AND ALL REQUESTED INFORMATION SUPPLIED TO MCI AS PER PAGE 2 OF YOUR MCI OWNERS LIMITED WARRANTY MANUAL. IF YOU HAVE ANY QUESTIONS CONTACT WARRANTY AT 1-800-241-2947.</i>	

**FAX TO 800-360-8886**  
**MAILING ADDRESS:**  
**MOTOR COACH INDUSTRIES, INC.**  
**ATTN: WARRANTY DEPT.**  
**7001 UNIVERSAL COACH DRIVE**  
**LOUISVILLE, KENTUCKY 40258**



# Authorization for Labor Credit

*Please Note:* This form is to be used only if you are the Coach owner and want to authorize a third party to receive warranty labor credits directly from MCI with respect to such Coach

## 1. Coach Owner Currently Registered with MCI:

Company Name: \_\_\_\_\_  
MCI Customer Account #: \_\_\_\_\_  
Customer Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Complete Coach VIN Number: \_\_\_\_\_  
Model: \_\_\_\_\_  
Original Date of Delivery: \_\_\_\_\_

## 2. Person Authorized To be Credited :

Company Name: \_\_\_\_\_  
MCI Customer Acct# \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_

**\*Must be completed by Coach Owner currently registered with MCI**

Does Warranty Registration need to be changed from the current Coach Owner to the Coach Operator? Yes \_\_\_\_\_ No \_\_\_\_\_

I, \_\_\_\_\_ authorize Motor Coach Industries to accept warranty  
(Please Print)  
claims for the above referenced Coach submitted by \_\_\_\_\_  
(Please Print name shown in Part 2)

and to credit its account for the labor portion of such claims approved by Motor Coach Industries. Owner acknowledges that it remains responsible to return or cause the return of parts to MCI when requested to do so. I may revoke this authorization at any time by sending written notice of revocation to MCI. Nothing contained in this document or otherwise is intended to grant third party beneficiary status to the person or entity listed above to receive my warranty labor credit(s).

\*Authorized By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Please Print name of person signing for Current Owner)

\*Title: \_\_\_\_\_  
(Please Print)

\*Signature: \_\_\_\_\_

Please Fax completed and signed form to MCI's Warranty Department at 1-800-360-8886.  
**NOTE:** Form must be received at MCI before claims can be submitted for processing.



## Sale Notification

*Please Note:* Please complete and return this form to MCI's Warranty Department at 1-800-360-8886 if you are no longer the legal owner of the Coach - (Submit one form per Coach)

### Current Owner/Operator:

Company Name: \_\_\_\_\_

MCI Customer Account #: \_\_\_\_\_

Customer Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Complete Coach VIN Number: \_\_\_\_\_

Model: \_\_\_\_\_

Original Date Delivered: \_\_\_\_\_

Mileage at Time of Sale: \_\_\_\_\_

### Sold To:

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Date Sold : \_\_\_\_\_

### Comments:

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Current Owner Authorized Representative: \_\_\_\_\_ Date: \_\_\_\_\_  
(Please Print)

Title: \_\_\_\_\_

Signature: \_\_\_\_\_





**CCS NEW COACH AND EXTENDED WARRANTY CLAIM FORM**

**PHONE: 1-800-241-2497**

**EMAIL: [Warranty@mcicoach.com](mailto:Warranty@mcicoach.com)**

**MCI Fleet Support Fax: 1-800-360-8886**

<b>U.S.A.</b>	<b>CANADA</b>
<i>Where MCI requires defective parts returned, ship to:</i> <b>MCI FLEET SUPPORT</b> <b>7001 Universal Coach Drive</b> <b>Dock 23</b> <b>Louisville, Kentucky 40258</b>	<i>Where MCI requires defective parts returned, ship to:</i> <b>Motor Coach Industries Warranty</b> <b>1149 Martin Grove Rd</b> <b>Etobicoke, ON M9W4W7</b>

CCS Account # : \_\_\_\_\_ Last 5 digits of VIN: \_\_\_\_\_

Company Name: \_\_\_\_\_ Mileage: \_\_\_\_\_

Street Address: \_\_\_\_\_ Fleet Number: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Date Failed: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Repair Order #: \_\_\_\_\_

Fax Number : \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

**Parts Order Claim #:**

*\*Claim number if parts were shipped out at no charge by the Warranty Dept.*

MCI Causal Part # : \_\_\_\_\_

**COMPLAINT :** \_\_\_\_\_

**CAUSE :** \_\_\_\_\_

**CORRECTIVE ACTION:** \_\_\_\_\_

Check to Ship	QTY	MCI PART #	PART DESCRIPTION	PART COST Blank if MCI Supplied	LABOR HOURS
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
Please provide total of other charges: <i>*Proof of other charges are required for reimbursement, such as invoices for sublet repairs</i>			<b>Other Charges Total</b>	<b>Part Total</b>	<b>Labor Total</b>
<b>Claim Total</b>					

**Signature:** \_\_\_\_\_ **Date Submitted:** \_\_\_\_\_